

Minutes of the Parish Council Meeting held on Wednesday 30 September 2020 commencing at 7.30 pm (via Zoom)

Present: Councillors: A Poulter (Chairman), J Sanderson, K Weston,
M Baker
Clerk / RFO: A W Lambert / R Dale
County Councillor: A Wilkinson
District Councillor: B Phillips
Public: No public present.

Agenda Item	Detail	Action
20 / 48 Welcome / Apologies for Absence / Introductions	The Chairman welcomed everyone to the meeting. All members were present.	
20 / 49 Declarations of Interest	There were no declarations of interest.	
20 / 50 Police Report	<p>The Police report had been circulated prior to the meeting. The report covered the period 29 July 2020 – 29 September 2020:</p> <ul style="list-style-type: none"> ➤ Anti-social behaviour – 8 ➤ Auto crime – 0 ➤ Burglary – 1 ➤ Criminal damage – 10 ➤ Theft – 0 ➤ Violence against a person – 4 ➤ Other crimes including drugs – 2 <p>It was noted that the Chair and Clerk had sought clarification around the high numbers which were explained in an email. Concern was expressed about the number of instances around the park. It was suggested that the windmill may be an attraction as this was a shelter.</p>	
20 / 51 Minutes	<p>The minutes of the meeting held on Wednesday 29 July 2020 had been circulated prior to the meeting.</p> <p><i>Resolved: That the minutes be agreed as an accurate record and be signed by the Chairman at a later date.</i></p>	
20 / 52 Matters Arising	<p>VAS Signage / Speed Measure</p> <p>Two quotations had been received, one from SWARCO and TWM. It was noted that the preferred option would cost £3,650.00 per unit which included the basic sign, fixing kit, installation and extended warranty (5 years). The RFO to email County Councillor Wilkinson</p>	RFO

	<p>Community Resilience Plan Work to the Community Resilience Plan was ongoing.</p> <p>Website Content Accessibility Guidance The RFO had been working with Stuart Stephenson on the website compliance. This had been revamped and documents had been uploaded. There is still a little bit of work to do but the accessibility statement had now been placed on the website. There are some changes to the menus and the archive section. Further work on software to convert spreadsheets to PDF was being undertaken. Photographs of the play-park to be included on the website. Photographs of some Councillors / Clerk to be included. Thanks were expressed to Roger and Stuart for his work on this.</p> <p>Parish Council Vacancy It was noted that the vacancy had been advertised by Hambleton District Council with a deadline for interested people of 20 October 2020.</p>															
<p>20 / 53 Public Forum</p>	<p>There were no members of the public present at the meeting.</p>															
<p>20 / 54 Finance</p>	<p>The RFO was invited to give an update on the current position regarding Parish finance:</p> <p>Invoices Received The list of invoices received since the previous meeting were outlined and listed in the papers received. Concern was expressed about the responses from Council for the invoices. It was noted that all Councillors should reply to emails asking for approval of payments.</p> <p>Current Financial Position</p> <table data-bbox="411 1305 1222 1574"> <tr> <td>Current A/C Balance</td> <td style="text-align: right;">£18,739.00</td> </tr> <tr> <td>BMM A/C Balance</td> <td style="text-align: right;">£15,765.43</td> </tr> <tr> <td>Petty Cash</td> <td style="text-align: right;">£49.16</td> </tr> <tr> <td>Cheques etc. not yet presented</td> <td style="text-align: right;">-£345.60</td> </tr> <tr> <td>Less ring-fenced / CIL balance</td> <td style="text-align: right;">-£8,683.01</td> </tr> <tr> <td>Less COVID-19 Community Response balance</td> <td style="text-align: right;">- £146.00</td> </tr> <tr> <td>Nett "Working Balance" as at 23/7/2020</td> <td style="text-align: right;">-£7,149.18</td> </tr> </table> <p>Draft Provisional Budget / Precept Calculation 2021 / 22 (for comment / questions only) The draft provisional budget and precept calculation for 2021 / 22 had been circulated for consideration. Provision had been made for election costs and play park costs. The RFO queried the newsletter costs. It was noted that the reserves were being built up to a sensible level. Further work would be undertaken and the budget / precept calculation would be ready for the November meeting.</p> <p>Approval of Annual Donations: Village Hall (£500) / St Helens Church (£250) The Parish Council was asked to approve the annual donations as</p>	Current A/C Balance	£18,739.00	BMM A/C Balance	£15,765.43	Petty Cash	£49.16	Cheques etc. not yet presented	-£345.60	Less ring-fenced / CIL balance	-£8,683.01	Less COVID-19 Community Response balance	- £146.00	Nett "Working Balance" as at 23/7/2020	-£7,149.18	<p style="text-align: center;">Parish Cllrs.</p>
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	<p>listed. Proposed: Councillor Poulter. Seconded: Councillor Baker.</p> <p>Veolia Funding This had been discussed earlier in the meeting.</p> <p>Business Account It was noted that HSBC had written to the Parish Council regarding a safeguarding review. Correspondence had been received earlier in the year which had been dealt with by the RFO. At this point it was felt that the matter was closed. Further information had now been requested. It now appears that the historic information would need to be updated. The RFO would meet with the safeguarding specialist in October. It was noted that the mandate could not be updated due to the fact that the RFO had been taken off the telephone banking. Further work would be undertaken.</p> <p>Resolved: (a) That the invoices be approved. (b) That the current budgetary position be accepted. (c) That the draft provisional budget and precept calculation for 2021 / 22 be noted. (d) That the annual donations to the Village Hall and St Helens Church be approved.</p>	
20 / 55 Planning	<p>The Clerk had circulated two planning applications prior to the meeting for consideration:</p> <ul style="list-style-type: none"> ➤ 20/01928/RPN – Construction of proposed single storey rear conservatory ➤ 20/00863/FUL – Mixed use proposal for part change of use of former chapel to a dwelling and part retention of A1 retail space – Granted <p>Resolved: That the planning application be approved.</p>	
20 / 56 Member Reports	<p>COVID-19 Volunteer Scheme It was noted that the number of parishioners who may use the scheme could rise during the winter. It was felt that this should be reinvigorated. Links to the Community Support Officers were included on the North Yorkshire website.</p> <p>Halloween Councillor Weston suggested organising a Halloween event.</p> <p>Zoom Subscription It was suggested that the Zoom subscription should be in the Parish Council's name rather than an individual Councillor.</p>	<p>Cllr. Weston</p> <p>RFO</p>
20 / 57 Future Meeting Dates	<p>Wednesday 25 November 2020 Wednesday 27 January 2021 Wednesday 31 March 2021 Wednesday 26 May 2021</p>	Parish Council

	All meetings to commence at 7.30 pm.	
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The meeting closed at 9.00 pm.

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